PKF
Funds and Family Office
New York | London | Edinburgh | Dublin

Family Office Custom Reports

With decades of service to family offices, ultra-high-net-worth individuals and inter-generational families, we understand better than most that our clients lead fast-paced, multi-faceted lives. Their financial affairs are typically complex, requiring time they simply don't have and expertise they are wise to seek.

Our specialists offer precisely the services today's family offices need, integrated to ensure that they address the full range of planning, reporting, financial and lifestyle challenges. Our clients rely on us for streamlined organization, cash management, accounting and bill pay solutions as well as custom reporting and safeguarding of assets, vendor management, tax tracking and compliance.

We recognize timely, concise and meaningful information is vital to informed decision-making so we use sophisticated technology to produce financial reports individually customized for each client. Through a secure online vault, we also provide access to financial reports and other essential documents including wills, trusts and contracts. The many family offices we serve benefit from our commitment to delivering unparalleled experience, specialized expertise, dedicated resources and enterprise-level accountability.

Investment Reporting

Performance and Risk Reporting	• Portfolio and investment holdings schedules • Risk/return – customized reports - Time-weighted return analysis –annualized, multi-year and multi-horizon annual returns - Historical return analysis - Returns vs. wide selection of benchmarks - Family investment companies - Beta, correlation, tracking error, Sharpe Ratio, Sortino Ratio	• Customized reporting of aggregates and designated groups - Asset type/class - Industry/sector - Country/region - Total portfolio
Exposure Reports	• Top 20 holdings • Concentration and by aggregates	• Long/short, cash, counterparty, country, equity exposure
Investment Reporting	• Capital call/redemption/distribution administration • Investment income and distributions • Investment accounting and aggregation	• Tax-basis tracking and accounting • Investment policy compliance
Alternative Investments	• Investment holdings (individual and aggregated) • Administration – subscriptions, distributions and redemptions	• PE Fund capital commitments • After-tax return analysis • Tax-basis tracking
Attribution Analysis	• Portfolio level and aggregate level • Actual vs. benchmark • Benchmark index vs. active management	• Allocation: - Target asset vs. benchmark - Allocation – actual vs. target (per Investment Policy Agreement)

Financial and Management Reporting

Financial Reports	• Consolidated accounting and reporting across entities: - Personal entities - Family members - Trusts - Family investment companies - Closely held businesses - Private foundations and tax-exempt entities - Real estate - Investments • Net-worth and changes in net-worth • Trust and fiduciary accounting and reporting • Personal assets registry and inventory for acquisitions, dispositions and restoration of art, antiques, collections, jewellery and automobiles – tracking of provenance, cost, restoration, tax basis and insurance	• Personal balance sheet, income and expenses, cash flows, general ledgers and transaction reports • Insurance policy tracking • Family office expense reporting • Employee payroll and benefits (Family Office, Business and Domestic Employees) • Loans and borrowings – principal and interest and loan compliance • Tax basis tracking for all assets, including investments, art and collectibles, home renovation and construction • Special reporting for litigation support (i.e., divorce, mediation, etc.) and other purposes
Bill Payment and Vendor Management	• Budget reports and schedules • Cash flow forecasts and projections • Bill pay – schedule of bills paid, vendor reports and schedules • Comprehensive bill payment tracking	• Credit card spend by category • Tracking of frequent flyer miles and rewards points • Construction projects
Gifting/ Philanthropy	• Charitable and personal gifts - Historical gift tracking - Pledges and commitments	• Grant monitoring – spending and compliance
Tax Reporting	• Filing deadlines and tax information tracker • Estimated tax payments • Income and estate tax projections and modeling • Deferred tax provisions • Tax accounting to facilitate tax compliance (tax return preparation)	• Investment tax accounting, including tax lots and wash sales • Overseas reporting - foreign entity and financial account reporting • Sales and use tax reporting • Property Taxes

Contact us

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